Meeting No 4

SHORNE PARISH COUNCIL

Minutes of the Meeting held on 10 December 2015 in Shorne Village Hall

PRESENT	Mr R Theobald (Chairman) Mr J Bugg Mr D Hart Mr G Dent Mr R Lane Mr M Redfern Mrs S Lindley Miss P Clifton
APOLOGIES	for absence were received from Mr R Cooper
ALSO IN ATTENDANCE	County Cllr B Sweetland Mr D Parmenter, Venesta

45 Minutes of the Meeting held on 24 September 2015

The minutes were AGREED and signed as a true record.

46 Matters Arising from the Minutes

(a) County Council Boundary Review (30a) - An acknowledgment has been received to the Parish Council representations. A decision will be announced on 19 January 2016.

47 Crabbles Bottom (31) - Mr Lane reported that he met Ian Curtess from Landscape Services at Crabbles Bottom at 10.00 on Wednesday 9th December to review the flailing that has been carried out this year and to discuss future maintenance requirements.

48 Shorne Mead Level Crossing (32) – Mr Theobald reported that the Draft Order was published by KCC on 17 November 2015. If there are no objections, the Secretary of State will confirm this and it will be binding. He has also been in contact with Mrs Rumfitt, who has advised of various options for her charges. £290.00 per day plus expenses, or she does a three-day enquiry in the order of £500.00. She also does a package of £2,000.00. Members agreed to take up this offer of £2,000.00. The Parish Council will advise Mrs Rumfitt accordingly of this.

49 **Lower Thames Crossing (33) –** Cllr Sweetland reported that he had sent a letter to the Secretary of State with fifty-six signatures of Borough Councillors and Parish Councilllors. The next letter will be sent by the Borough Council following the previous night's meeting when Councillors unanimously backed a cross party motion reaffirming the Council's opposition to the east of Gravesend option for a new Thames crossing. His Christmas card this year shows countryside areas that will be affected by the Lower Thames Crossing Option C.

50 **Gravesham Local Plan (34)** - There will be some information from the Borough Council early in the New Year.

51 **Neighbourhood Plan (36)**

Mr R Theobald reported that he attended a Planning Conference in Birmingham re: Neighbourhood Plan. He reported that Meopham Parish Council held a meeting the previous Monday. The Parish Plan needs to be looked at.

52 **Boundary Review (37)**

An acknowledgment to the Parish Council's views has been received from the Boundary Commission.

53 **Website (38)**

Mrs Sue Hill at the Borough Council has been contacted regarding the Borough Council's pecuniary interests.

54 **Report by County Cllr B Sweetland**

Cllr Sweetland reported on KCC's Budgets (received £70 million), Social Services which take 50% of the Budget and Children's Social Services. The Street Lights on the Gravesend Road will probably be back on. Regarding part night lighting, the lamps will be converted to LED lights, starting in the next 2-3 months.

55 **Footpaths, Properties & Greens Committee**

(a) Telephone Kiosk on Chestnut Green

Mr Lane reported that the repairs have been carried out by BT.

(b) Keter Deluxe Storage Box

Mr Lane reported that this has now been purchased to store the Parish Council's tools and equipment.

(c) Village Hall Car Park

Mr Lane reported that the white lining in the car park at the village hall is scheduled for 22 December 2015.

48 Minutes of the Finance & General Purposes Meeting held on 11 November 2015

The minutes were AGREED and signed as a true record. Council AGREED the Committee's recommendations of the draft estimates for the year 2016/2017 in accordance with the schedule. The Parish Council is to precept for £26,500.00 for the year 2016/2017 to be submitted to Gravesham Borough Council.

49 Finance

(a) The Clerk reported that the Annual Audit has now been completed satisfactorily. The Annual Return document had been returned by the auditors, PKF Littlejohn LLP on 24 September 2015. Copies of the Document have been displayed for 14 days.

(b)	VAT Reclaimed (Paid into Barclays Bank by BACS)		£1170. 22
(c)	Talk Talk	Account (Nov'15)	£ 35. 83
	(Paid by DD)	VAT	£ 7. 16
			£ 42. 99
			=======
(d)	Talk Talk	Account (Dec'15)	£ 43. 52
	(Paid by DD)	VAT	£ 8. 70
			£ 52. 22
			=======
(d)	Commercial Services	2nd/3rd cut of annual vegetation	
	Trading Ltd	clearance at Crabbles Bottom	£2840. 00
	(Paid from Nationwide	VAT	£ 568. 00
	Crabbles Bottom A/C)		£3408. 00
			=======

(e) The following accounts were passed for payment and cheques issued.

Geerings	Photocopier (June/July/Aug/Sept 2015)	£ 8. 27
	VAT	£ 1. 65
		£ 9. 92
		======
Mrs T Martin	1 Shredder	£ 21. 29
	VAT	£ 4. 26
		£ 25. 55
		======

Mr R Lane	1 Keter Deluxe Storage Box	£ 38. 33
	Delivery	£ 2. 50
		£ 40. 83
	VAT	8. 17
		£ 49. 00
		======
Shorne Village Hall	Hire of Hall & Room	£ 48. 00
RBL Poppy Appeal	Wreath for Memorial Sunday	£ 40. 00
Shorne Parish Council	VAT Paid Back - Commercial Services Work carried out at Crabbles Bottom	£568. 00
Mrs T Martin	Postage & Stationery	£ 41. 90
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Mrs T Martin	Refreshments for Council Meeting 10 December 2015	£ 25. 63
Mr R Theobald	Refreshments for Council Meeting 10 December 2015	£ 17. 31
Mrs T Martin	Salary - Nov' 2015	£800. 60
	Less Tax	- 92. 95
		£707. 65
		======
Inland Revenue	Tax deducted from Clerk's Salary	£ 92. 95
	PC's Contributions for NI	£ 18. 99
		£111. 94
		======
Mrs L Brown	Bus Shelter Cleaning	£ 61. 00
Mrs T Martin	Salary - Dec' 2015	£800. 60
	Less Tax	- 92. 95
		£707. 65
		======
Inland Revenue	Tax deducted from Clerk's Salary	£ 92. 95
	PC's Contributions for NI	£ 18. 99
		£111. 94
		======

51 <u>Correspondence</u>

(a) From the North-West Kent Volunteer Centre, enclosing various items of literature.

The Parish Council had received a request for volunteer service funding for the North West Kent Volunteer Centre by Elaine Seaburgh, a parishioner. Mrs Lindley had been in correspondence with Mrs Seaburgh about the financial support of services provided. Following a discussion, it was agreed to make a one-off donation of £50. Mrs Seaburgh is to be contacted advising her of this.

(b) From Dr Ian Craig by e-mail re: Page's Educational Trust's Appointment of Trustees. Council agreed to the second recommendation which is to ask Ian Craig, Deborah Mansfield and Kathryn MacDonald to take on the task on behalf of the Parish Council. The Clerk will advise Dr Craig of this.

52 Matters Raised by Members

(a) It was reported that the ID badges for members were being done by Mrs Lindley.

53 Matters Raised by Parishioners

(a) Mr Parmenter reported on Groups walking the paths in the area. There are Groups at Medway and Gravesend.

(b) Mr Parmenter reported on a leaning tree at Shorne Common Rough which could be dangerous. Mr Lane will look into this.

There being no further business, the meeting closed at 9.00pm.