Meeting No 3

SHORNE PARISH COUNCIL

Minutes of the Meeting held on 21 September 2017 in Shorne Village Hall

PRESENT	Mr R Theobald (Chairman) Mr J Bugg Mr R Cooper Mr M Redfern Mr R Hardy Mr C Rea Mrs S Lindley Miss P Clifton
ALSO IN ATTENDANCE	Mr D Parmenter
APOLOGIES	Apologies for absence were received from Mr R Lane

31 Minutes of the Meeting held on 6 July 2017

The minutes were AGREED and signed as a true record.

32 Matters Arising from the Minutes

There were no matters arising from the minutes.

33 Crabbles Bottom

The Parish Council endorsed the actions taken by the Footpaths, Properties & Greens Committee of 7 September 2017 (Minute 23 refers).

34 Lower Thames Crossing

Mrs Lindley reported that a meeting was held with Highways England on 8 September 2017. Their traffic model will be available in the New Year.

35 Gravesham Local Plan Core Strategy (formerly LDF)

It is anticipated that proposals for housing land will be published by GBC at the end of October 2017.

36 Park Pale

The issues at Park Pale were fully discussed at the last Footpaths, Properties & Green Committee which was attended by PCSOs Jo Hartley and Dil Gosal.

37 Neighbourhood/Parish Plan

Mrs Lindley report that the questionnaire for the Parish Survey will be inserted with the Parish Report.

38 Boundary Review

A revised proposal will be published on 17 October 2017.

39 Website

Nothing further to report. Mrs Clifton will assist with the website if necessary.

40 Proposals for CCTV Monitoring in Shorne (23)

The equipment was installed on 18 August 2017 and is now operational. The Parish Council endorsed the action taken by the Footpaths, Properties & Greens Committee on the policy and procedures, and it was AGREED that Mr R Lane, Mrs S Lindley, Mr R Theobald, and Mrs G Ashby are Authorised Personnel.

Mr Lane has applied to Cllr Sweetland for a grant towards the costs for the installation of CCTV. Since the meeting, the Parish Council has now been advised by Mr Lane that a grant of £2,160 has been awarded for the full capital cost of the CCTV installation.

41 Report by County Clllr B Sweetland

No report.

42 Planning & Highways Committee

Mrs Lindley reported as follows:-

(a) Planning Applications

Some planning applications are being progressed.

(b) Bowesden Lane Junction

Mrs Lindley reported that the petition from residents requesting a waiting restriction to protect sightline visibility on the junction between Bowesden Lane and the Ridgeway was considered at the Gravesham Joint Transportation Board Meeting. The County Council are investigating the request.

(c) Housing and Neighbourhood planning

Mrs Lindley reported on the Government's publication of their housing White Paper. Department of Communities and Local Govenment has now launched a consultation 'Planning for the right homes in the right places: consultation proposals' with proposed changes to planning policy design and legislation. Recent national developments and meetings, particularly on Data Protection and the DCLG consultation on Planning for the right homes in the right places.

43 Footpaths Properties & Greens Committee

The Parish Council endorsed the actions taken by the Footpaths, Properties & Greens Committee of 7 September 2017 (Minutes 19, 21, 22 and 28 refer).

44 Meetings of Outside Bodies

(a) Joint Transportation Board

Mrs Lindley and Mr Theobald (as Borough Councillor) attended the meeting held on 13 September 2017. Notice was given that the matter to be raised was highway management within the village.

(b) KALC Meeting

Miss Clifton attended the meeting held on 18 July 2017.

(c) PROW Meeting

Miss Clifton attended the meeting held on 25 July 2017. Miss Clifton asked John Pelham to confirm that the Parish Council would be consulted on any Rights of Way changes resulting from the new crossing.

45 Finance

(a) The Clerk reported that the Annual Audit has now been satisfactorily completed. The Annual Return document had been returned by the auditors, PKF Littlejohn LLP on 11

August 2017. Copies of the Document have been displayed for 14 days. The Chairman thanked the Clerk for her efforts.

(b)	Public Works Loans Board (PWLB) (Paid by Direct Debit)	13th Repayment on Loan - 24 September 2017	£1623. 48
(c)	Talk Talk (Paid by DD)	Account (Aug'17) VAT	£ 32. 25 £ 6. 45 £ 38. 70
(d)	Talk Talk (Paid by DD)	Account (Sept'17) VAT	£ 34 . 00 £ 6. 80 £ 40. 80

The following accounts were passed for payment and cheques issued.

Prestige Security Systems Ltd	Installation of HD-IP CCTV System & Camera VAT	£2160. 00 432. 00 £2592. 00
Geerings	Photocopier – July 2017 VAT	£ 2. 37 . 47 £ 2. 84
Geerings	Photocopier – Aug 2017 VAT	£ 2. 67 . 53 £ 3. 20
Viking Direct	2 Printer Cartridges VAT	£ 86. 38 17. 28 £103. 66
PKF Littlejohn	Audit Fee VAT	£200. 00 40. 00 £240. 00
Northfleet Press	Printing of 1100 copies Parish Report Plus Inserts	£1225. 00 55. 00 £1280. 00

	VAT (on inserts)	11. 00
		£1291. 00
		=======
AGS Hoarding & Fencing	Repair to Gates at the Rec Ground	£337. 70
	VAT	67. 54
		£405. 24
		======
AGS Hoarding & Fencing	Replacemnt of Gate Post at Mil Hill Lane	£150. 00
	VAT	30. 00
		£180. 00
		======
Mr R Lane (SSSP Direct)	CCTV "In Operation Sign"	£ 27. 23
	VAT	5. 45
		£ 32. 68
		======
Mr R Lane (PIMMS DIY) – Posts, Postmix, Screws		£ 26. 50
Mr R Lane (B & Q)	Door Knob, Roller Catch, Turn Button	£ 7. 32
Shorne P C	VAT Paid Back to Crabbles Bottom A/C (H & P Conservationworks Ltd)	£ 42. 00
Shorne P C	Paid Back to Crabbles Bottom A/C - For LTC Meeting (chairs) Paid in error from that Account)	£ 20. 00
Shorne P C	VAT Paid Back to Crabbles Bottom A/C (AGS Hoarding & Fencing)	£ 142. 91
Shorne P C	VAT Paid Back to Crabbles Bottom A/C (AGS Hoarding & Fencing)	£148. 91
Mrs T Martin	Postage & Stationery	£ 31. 17
Mrs T Martin	Refreshments for P C Meeting 21.9.2017	£ 15. 15
Mrs. Brown	Bus Shelter Cleaning	£ 63. 00
Mrs T Martin	Salary – Sept' 2017	£ 816. 66
	Less Tax	- 86. 33
		£ 729. 83
		======

Inland Revenue	Tax deducted from Clerk's Salary	£ 86. 33
	PC's Contributions for NI	£ 19. 41
		£106. 24
		======
Mrs T Martin	Salary – Oct' 2017	£ 816. 66
	Less Tax	- 86. 33
		£ 729. 83
		======
Inland Revenue	Tax deducted from Clerk's Salary	£ 86. 33
	PC's Contributions for NI	£ 19. 41
		£106. 24
		======
Mrs T Martin	Salary - Nov' 2017	£ 816. 66
	Less Tax	- 86. 33
		£ 729. 83
		======
Inland Revenue	Tax deducted from Clerk's Salary	£ 86. 33
	PC's Contributions for NI	£ 19. 41
		£106. 24
		======

46 Correspondence

A letter of resignation has been received from Mr Redfern. Council expressed its regret but understood the reason as he is moving from the area. Council wished him well. A letter of thanks will also be sent to Mr Redfern.

47 Matters Raised by Members

(a) Mr Theobald reported that he wrote to the head of Development Control at GBC requesting enforcement action be taken regarding the advertising van that had been left on the bridges over the A2.

(b) Mr Theobald reported that he had another telephone call regarding the obstruction of footpaths, tree felling and the erection of fences in Court Wood.

(c) Mr Theobald reported that a meeting had been held at the church about the installation of a phone antenna. Mr Theobald commented that mobile telephone reception in the centre of the village is very poor.

(d) Mrs Lindley reported that there was a large Romanian HGV parked outside Smiths Farm.

(e) Mrs Lindley reported that the Parish Council does not have an official role for Operation London Bridge. This would be if an important person died and having a Book of Condolence.

(f) Miss Clifton reported that coach companies are having difficulty going up Tanyard Hill because of the bushes. It was agreed to write to the owner of Overblow House, asking for the foliage to be cut back. Mrs Lindley will deal with this.

(g) Mr Rea had sent an e-mail to members regarding a seat being requested by elderly residents outside the Michael Gardens play area. Mr Rea will raise the matter at the next Footpaths, Properties & Green Committee meeting.

48 Matters Raised by Parishioners

Mr Parmenter reported that large vehicles were coming down Woodlands Lane. He has made a note of the registration number of one of the vehicles. He also thought the sign there is incorrect as there is a width restriction sign and a sign showing Shorne/Higham.

Mr Theobald pointed out that KCC have a Lorry Watch Scheme.

There being no further business, the meeting closed at 9.06pm.