Meeting No 7

SHORNE PARISH COUNCIL

Minutes of the Meeting held on 5 April 2018 in Shorne Village Hall

PRESENT	Mr R Theobald (Chairman) Mr J Bugg Mr R Cooper Mr R Lane Mr R Hardy Mrs S Lindley Miss P Clifton Mrs L McCluskey
APOLOGIES	for absence were received from Mr C Rea

85 Minutes of the Meeting held on 22 February 2018

The minutes were AGREED and signed as a true record.

86 Matters Arising from the Minutes

There were no matters arising from the Minutes.

87 Shorne C of E School – Request for a Grant

A letter has been received from the Chairman of the School Governors seeking a grant towards the urgent replacement of the ventilation fans in the children's toilets which had not been identified in their budget. Mr Bugg had previously submitted a draft report. The Chairman reported that the Parish Council had not set aside monies for this but had sufficient funds. Following a brief discussion, the Chairman proposed that the Parish Council makes a grant of £1448.00 to Shorne Primary School for the replacement of the ventilation fans in the toilets. This was unanimously agreed by members. The monies would be funded from balances.

It was also mentioned that the school had been advised of a £125,000 grant from the Department for Education to fund the replacement of a new roof for the school.

88 Crabbles Bottom

Mr Lane reported that he has placed an order with AGS Hoarding & Fencing Ltd to carry out the fencing works. An order has also been placed with H & P Conservation Works for the cuts to the footpaths and bridleway. Also it is intended to place an order to Tom Gozzett to flail the meadow and orchard area.

89 Lower Thames Crossing

Mrs Lindley reported that there was general dissatisfaction that no further information on the Lower Thames Crossing had been made available. Gravesham Borough Council has established a cross-party Working Group and invited members of the Lower Thames Crossing Action Group to work with them. Highways England intends to utilise a Mobile Public Information Show and they have been provided with possible locations.

90 Gravesham Local Plan Core Strategy (formerly LDF)

It was reported that new proposals are due for publication and consultation on 25 April 2018.

91 Neighbourhood/Parish Plan

Mrs Lindley reported that 40 responses to the Parish Survey had been received, and that the information would be useful as a pre-survey for a Parish Plan.

92 Website

Nothing further to report.

93 GDPR – Appointment of DP Officer

Mr Lane had issued a paper prior to the meeting which set out some of the requirements needed to comply with the General Data Protection Regulation. There was some discussion on the use of encrypted USB memory sticks, password-protected shared files such as Drop Box or similar, and the establishment of a dedicated Parish Council email domain. Mrs Lindley noted that Windows 10 also has a "Bitlocker" encryption facility, as stated in Mr Lane's paper. Mr Lane considered that in addition to appointing a Data Protection Officer we also need to consider documented data management procedures. Mrs McCluskey agreed to look into the issues with a view to taking on the role of DPO.

94 Report by County Clllr B Sweetland

No report.

95 Planning & Highways Committee

(a) Planning Applications

Mrs Lindley reported on the recent planning applications had been dealt with under Standing Orders.

(b) Works in The Street: The resurfacing works did not go ahead as scheduled because of the bad weather. They are due to commence on Saturday, 7 April 2018. Half the road will be open at a time. This has caused considerable concern among some parishioners and one village function has had to be cancelled. There was also concern raised by the "Rose & Crown" Public House regarding deliveries on 7 April 2018.

96 Footpaths Properties & Greens Committee

Mr Lane reported that NPC Tree Surgery had carried out the necessary tree surgery at Mill Hill Lane. He has also arranged for Mr Colin Lawrence to carry out 4 supplementary spring cuts to the greens and verges where bulbs are planted.

97 Meetings of Outside Bodies

(a) Shorne United Charities

Mrs Theresa Davies wished to advise the Parish Council of her re-election to the Charity

98 Finance

(a)	Talk Talk	Account (April'18)	£ 40. 37
	(Paid by DD)	VAT	£ 8. 07
			£ 48. 44
			======

The following accounts were passed for payment and cheques issued

Mrs T Martin	Renewal – Paid Online	£ 41. 66
(Norton Anti-Virus)	VAT	£ 8. 33
		£ 49. 99
		======
KALC	Subscription	£767. 02
	VAT	£153. 40
		£920. 42
		======
Open Spaces Society	Subscription	£ 45. 00
Miss P Clifton	Two keys for Recreation Ground Gate	£ 16. 00

Mrs T Martin	Postage & Stationery	£ 26. 31
Shorne Village Hall	Hire of Hall & Room	£ 109. 00
Shorne Primary School	Grant for Ventilation Fans in Toilets	£1448. 00
Mrs T Martin	Salary - April 2017	£ 816. 66
	Less Tax	£ - 84. 26
		£ 732. 40
		=======
Inland Revenue	Tax deducted from Clerk's Salary	£ 84. 26
	PC's Contributions for NI	£ 19. 41
		£103. 67
		======

99 Correspondence

A letter has been received from the North & West Kent Citizens Advice Bureau seeking a donation towards their ongoing work. Following a discussion, the matter was deferred to the next Council meeting as it was not an item on the Agenda.

100 Matters Raised by Members

(a) Mrs McCluskey reported that she has been listening to parishioners' concerns in Shorne West. Dogs are being walked in the play area at Michael Gardens. She was wondering if some "No Dogs" signs could be erected in the play area. Also a sign in the play area advising that the play equipment is for "Children Under 12". Mr Theobald will raise the matter with the Borough Council. Mrs McCluskey also reported that the area needs cleaning and tidying up.

(b) Mrs McCluskey reported that she and some volunteers would like to clear the fly-tipping in Claylane Woods at the end of the bridleway. She has spoken to the tenant farmer and he has given his permission for this. A discussion took place regarding the disposal of the fly tipped material. It was pointed out that as the land is private, the methods used by the Parish Council would not be applicable.

(c) Mrs Lindley reported that due to the very bad weather, only three parishioners attended the Drop-In Session at the Village Hall on 17 March 2018.

(d) Mrs Lindley reported that during the very bad weather, someone in Green Farm Lane had carried out some snow ploughing and she would like to thank him. Mr Bugg will check as to who this was. It was also reported that the local shop (which has since changed hands), had helped with deliveries of food for parishioners.

(e) It was reported that the KALC Membership Survey has been looked and not processed as it had been decided previously that the questions were not relevant to Shorne Parish Council.

(f) Mr Lane reported that he had been contacted by the Chairman of the Village Hall Committee about damage caused to the front of the Village Hall by a vehicle reversing into it. On checking CCTV footage it transpired that this occurred six weeks ago. He has passed on the information to Mrs Ashby. It was also reported that there had been an incident in Tanyard Hill involving youths on a moped, but CCTV had been unable to identify them.

There being no further business, the meeting closed at 9.30pm.