Meeting No 4

SHORNE PARISH COUNCIL

Minutes of the Meeting held on 6 December 2018 in Shorne Village Hall

PRESENT	Mr R Lane (Chairman) Mr R Theobald Mr R Hardy Mrs S Lindley Miss P Clifton Mrs L McCluskey
APOLOGIES	for absence were received from Mr C Rea and Mr J Bugg

42 Declaration of Interests by Members Regarding the Agenda

None.

43 Minutes of the Meeting held on 20 September 2018

The minutes were AGREED and signed as a true record.

44 Matters Arising from the Minutes

(a) **CCTV (26):** Prestige Security Systems carried out the annual maintenance on 23 November 2018.

(b) **Lower Thames Crossing (27):** The consultation opened on 10 October 2018 and will close on 20 December. Mr Lane and Mrs Lindley have attended meetings at the Civic Centre with Gravesham Borough Council on 14 November and Highways England on 15 November 2018. Mr Lane attended a meeting with KCC and Highways England briefing on 21 November 2018, and Mr Lane and Mrs Lindley attended a further meeting with KCC on 4 December 2018.

(c) **PC Chairmen's Meeting (39):** Mr Lane attended a Parish Council Chairmen's meeting at the Civic Centre on 21 November 2018. It appears that the Band D charge will increase by around 1.89% in 2019 due to changes in the tax-base, irrespective of any increases requested by the Parish Council.

(d) **AED (41):** KCC has awarded a £700 Member's Grant towards the cost, supported by Bryan Sweetland. This has been received. The AED and cabinet have been obtained, and actions are in hand to have the equipment installed.

(e) **Footpaths Update (34):** At Crabbles Bottom, AGS Hoarding and Fencing have been instructed to proceed with replacing the decayed section of fence, as approved at the Footpaths, Properties & Greens Committee on 15 November 2018.
As approved at the Footpaths, Properties & Greens Committee on 15 November 2018, signs and posts for Shorne Common Rough and Crabbles Bottom have been ordered and received, and John Vilday has been instructed to install them. A further sign for Crabbles Bottom has been ordered. John Vilday has also been instructed to carry out repairs and to repaint the play equipment at Shorne Common, Mill Hill Lane.

(f) **Drawings for Village Hall (42c):** Mr Theobald reported that the cost of scanning the drawings will be 10 @ £5.00 = £50. It was agreed that Mr Theobald should proceed.

(g) **Court Wood:** Mr Theobald advised that the pathway survey will have to wait until the ground is firmer. He will advise when he, Mrs Lindley Mrs McCluskey and Miss Clifton can carry out the walk around Court Wood.

45 Minutes of the Finance & General Purposes Meeting held on 26 October 2017

The minutes were AGREED and signed as a true record. The Council AGREED the Committee's recommendations of the draft estimates for the year 2019/2020 in accordance with the schedule. The Parish Council is to precept for £28,271.00 for the year 2019/2020 to be submitted to Gravesham Borough Council.

46 Finance

(a) The Clerk reported that the Annual Audit has now been satisfactorily completed. The Annual Return document had been returned by the auditors, PKF Littlejohn LLP on 28 September 2018. Copies of the Document have been displayed for 14 days.

(b)	Talk Talk	Account (Oct'18)	£ 43. 12
	(Paid by DD)	VAT	£ 8. 62
			£ 51. 74
			======
(c)	Talk Talk	Account (Nov'18)	£ 43. 68
	(Paid by DD)	VAT	£ 8. 74
			£ 52. 42
			======
(d)	Talk Talk	Account (Dec'18)	£ 44. 86
	(Paid by DD)	VAT	£ 8. 97
			£ 53. 83
			======

(d) The following accounts were passed for payment and cheques issued.

PKF Littlejohn	Audit Fee	£200. 00
	VAT	40. 00
		£240. 00
		======

WEL Medical Ltd	AED Unit	£1250. 00
	VAT	250. 00
		£1500. 00
Archer Signs & Panels Ltd	Various Signs	£520. 64
	VAT	104. 12
		£624. 76
Archer Signs & Panels Ltd	Various Signs	£106. 82
	VAT	21. 36
		£128. 18
Northfleet Press	Printing of 1100 copies Parish Report	£1162. 00
David SephtonTree Survey at Recreation Ground – Nov'2018		£225. 00
Shorne Village Hall	Hire of Hall & Room	£ 73. 00
Mrs T Martin (Royal Poppy Appeal)	Wreath for Memorial Sunday 11 November 2018	£ 40. 00
CPRE	Subscription	£ 16. 00
Mrs T Martin	Postage & Stationery	£ 33. 64
Mrs T Martin	Refreshments for Council Meeting 6 December 2018	£ 29. 30
Mr R Lane	Refreshments for Council Meeting 6 December 2018	£ 24. 00
Mrs L Brown	Bus Shelter Cleaning	£ 65. 00
Mrs T Martin	Salary - Nov' 2018	£832. 98
	Less Tax	-£ 87. 53
		£745. 45
Inland Revenue	Tax deducted from Clerk's Salary	£ 87. 53
	PC's Contributions for NI	£ 19. 41
		£106. 94

Mrs T Martin	Salary - Dec' 2018	£832. 98
	Less Tax	-£ 87. 53
		£745. 45
		======
Inland Revenue	Tax deducted from Clerk's Salary	£ 87. 53
	PC's Contributions for NI	£ 19. 41
		£106. 94
		======

47 Correspondence

From the Royal British Legion thanking the Parish Council for the contribution to the Poppy Appeal.

48 Matters Raised by Members

(a) Miss Clifton reported that she spoke to a man from Shorne Wood Country Park who was litter picking in Brewers Road. He said that hopes to carry this out once a week.

(b) A resident has requested a salt bin in Bowesden Lane. Mrs McCluskey has also requested a salt bin in Michael Gardens.

(c) Mrs McCluskey reported that GBC have started to replace the swing in Michael Gardens.

(d) Mrs Lindley gave a brief summary of the speed data recently obtained. In lower Pear Tree Lane the speed data showed that speed was near the 30mph mark, although it was nearer 40mph at the upper end. Outside the Country Park, near Woodlands Lane, the speed was about 40mph. KCC will take this into consideration with regards to our request to extend the 30mph limit.

(e) Mr Lane referred to trees cut down at 28 The Street. Ian Brown at GBC has contacted the resident and he is going to visit the site.

(f) The Parish Council has received an offer from a parishioner to plant a new yew tree in the island in Tanyard Hill. The previous sapling planted by Dr Grace has died. It is believed that this is due to salt in the soil. Mr Lane will inform the parishioner that the Parish Council has no objection to the proposal, but will warn about soil conditions.

There being no further business, the meeting closed at 8.15.pm.