Shorne Parish Council

Borough of Gravesham

LICENSING OF COMMERCIAL ACTIVITIES ON PARISH COUNCIL LAND

Shorne Parish Council owns and is responsible for maintaining four areas of public land for the recreational use of residents. These are:

- **Shorne Common** (formerly known as School Common, at Mill Hill Lane)
- **Shorne Common Rough** (between Woodlands Lane and The Ridgeway)
- **Crabbles Bottom** (between Crutches Lane and the non-vehicular part of Bowesden Lane)
- **Shorne Recreation Ground** (at The Ridgeway)

These recreational areas are maintained at the expense of parishioners through the parish precept and council taxes. Whilst parishioners are free to use the land for recreational purposes, it is appropriate that individuals and organisations who wish to use the land for commercial gain should obtain consent and contribute towards the upkeep of the land.

Shorne Parish Council operates Licensing arrangements for individuals and organisations who use Parish Council-owned property for commercial gain.

The Licence will require the License Holder to adhere to regulations and codes of practice, and to have the appropriate insurance and accreditation in place. The Licence Fee will pay fees towards the general upkeep of the recreational areas.

The Licences shall apply to all commercial activities including:

- **Fitness Instructors, keep fit classes, Boot Camps, and similar exercise activities** (but not runners using Parish Council land for transient purposes);
- **Dog and Puppy training classes** (but not dog walkers using Parish Council land for transient purposes).

Separate arrangements shall apply to service providers for organised Parish Council events.

If you have any doubts whether the licencing arrangements apply to your activities, or you have any queries, please contact Shorne Parish Council at:

enquiries@shorneparishcouncil.org.

Schedule of Charges		
Initial Registration Fee	£25 (for first year)	
	Single weekly session	**Additional sessions**
	£10 per session	£5.00 per session
All the above charges are based on sessions lasting up to 90 minutes		
Annual Licence Renewal	£15 (for second and subsequent years)	

A copy of the licence can be found below.

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Licence to carry out commercial activities on Parish Council land

Part 1 – To be completed by the Licence applicant.	
Location where the activities will be carried out	
Nature of the activities to be carried out	
Estimated duration and frequency	
Estimated number of participants	

Part 2 – Rules and Regulations	
1	All training providers must hold and maintain appropriate qualifications, with the following minimum qualifications: • Officially recognised accreditation as a trainer specific to the type of activity to be conducted; • A current First Aid Certificate.
2	The licence holder shall hold adequate third party and professional indemnity insurance, and shall indemnify the Parish Council against any claims for injury, death, or damage resulting from the activities or from the use of the land for these purposes.
3	The licence holder shall ensure that attendees' cars do not obstruct access to residents' driveways or garages, and do not create a hazard or obstruction to the public highway.
4	The licence holder shall ensure that the activities do not interfere with or obstruct parish council activities, or any football matches or training sessions undertaken by Shorne Football Club, or the lawful use of the land by members of the public for recreational purposes.
5	The licence holder shall ensure that the training activities are conducted at all times in a manner which is not to the annoyance, nuisance or disturbance of other users of the land or nearby residents.
6	Training providers may provide appropriate equipment for the activities undertaken and such equipment shall be in good order and repair. Heavy equipment or other equipment which may damage the land is not permitted.
7	The activities undertaken must not use fences, trees, walls, or other structures as training aids, and must not damage any natural assets such as grassed areas, trees, vegetation, and the like. The football ground shall be kept in a condition fit for play at all times.
8	Those involved in such activities shall not deposit litter, and the licence holder shall ensure that the land is left in a clean and tidy condition.
9	The licence shall be cancelled in the event of failure to adhere to the rules and regulations, failure to maintain adequate insurance, failure to pay the correct fees, or in the event of justified complaints from neighbouring residents or other users of the land.

Part 3 – Declaration by the Licence Applicant	
I certify that I have read and agree to abide by the Rules and Regulations, and agree to pay the licence fees as set out in the Schedule of Fees.	
Signed:	Address:
Date:	
Phone:	Email:

Part 4 – To be completed by the Parish Clerk	
Insurance checked	Initial:
Qualification or accreditation checked	Initial:
First Aid Certificate checked	Initial:
Signed:	Date:

This Licence is only effective when it is signed and dated on behalf of Shorne Parish Council and the registration fee is paid, and shall be subject to annual renewal.