Shorne Parish Council

Borough of Gravesham

c/o Shorne Village Hall
The Street, Shorne
Gravesend
Kent, DA12 3EA
Email: clerk@shorneparishcouncil.org
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Members are summoned to attend a meeting of the Parish Council at Shorne Village Hall at 7.30pm on 14th September 2023 in the Committee Room

The agenda is given below.

Mrs Diane Salmon
Clerk

A G E N D A

Apologies for absence

1. To receive any declarations of interest for any items on the agenda
2. To approve the minutes of the Parish Council Meeting held on 22nd June 2023
3. To receive any items raised by Parishioners in attendance at Chairman's discretion
4. To receive an update from local PC Joanne Hammond
5. To formally approve Diane Salmon acting as the Clerk and Responsible Financial Officer to be authorised signatory and principal point of contact for all Council bank accounts and investment accounts, and principal point of contact for all service providers and organisations on behalf of the Council. To authorise the Chairman and Vice Chairman to sign the necessary mandates to this effect and to appoint Pauline Clifton as an authorised bank accounts signatory
6. To review and approve the Finance Report and bank account reconciliation *(to be circulated before the meeting)*
7. To review the recommendations and actions from the internal auditor's report, with particular regards to accounting packages, financial regulations, asset register, bank account reconciliations, risk register, etc.
8. To formally approve the revised licence agreement for Dandelion Time to continue to use the Scout's premises.
9. To receive any interim report from the Planning & Highways Committee
10. To receive any interim report from the Footpaths, Properties & Greens Committee
11. To receive any report from Borough Councillors
12. To receive any report from County Councillor B Sweetland
13. Correspondence requiring action (to be circulated before the meeting)
14. General matters raised by Members for discussion
15. Any matters to be discussed in private under item 14 of the Council's Standing Orders
    - 15.1. To ratify the terms & conditions for The Clerk
    - 15.2. To consider quotations received for alterations to the bus shelters at Shorne Crossroads.
16. Date of next meeting: Budget & Finance Meeting on 26th October 2023